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## HOW TO Wire A Plug

If you don't learn any other skill in the book, make sure you master this one; the most basic requirement of any man. Not only will it ensure your toaster, TV and Corby trouser press are all fully functional, but the combination of colourful wires and sharp tools gives the impression you're attempting something both delicate and dangerous. You're not, as it turns out, but no one else needs to know that.

To make life easier, most products these days come with a fully functioning plug already attached. Even so, knowing how to replace a damaged plug - or rewire one from scratch - should stand you in good stead when the need inevitably arises. Luckily, it's embarrassingly easy...

Step I. If you remove the back of a household plug that's already attached to an electrical device you'll find a fuse (that silvery little tube thing, on the right), a strap, and a fat flex running into the bottom of the plug, inside which live three colourful conductors: Earth (coloured green/yellow), Live (brown) and Neutral (blue).

Step 2. If starting with a brand new plug, you'll need to measure the flex against the three terminals to determine how far down the outer insulation (its skin, if you will) you'll need to snip to allow the three wires inside to reach their relevant terminals -4 cm is industry standard. With a sharp knife or wire cutters, very carefully trim away this
outer covering, then use a pair of wire strippers to remove the insulation covering the three wires, leaving around 1 cm of exposed metal core on each. Bend each wire back on itself to ensure a more comfortable fit into its terminal.

Step 3. Loosen the three terminal screws, and connect the correct wire into the correct terminal and tighten the screw again to hold the wire in place. The brown wire goes into the terminal with the fuse, the blue wire into the terminal marked N (Neutral) and the green/yellow into the top terminal, which should be the only one left if you've done it right. Finally, screw the strap into place to secure the flex, reattach the cover and tighten the centre screw to secure it. Plug in, switch on and bask in the warm glow of light/noise/crease-free trousers etc.!


## HOW TO Shake Hands Properly

The art of shaking hands does appear to be slowly dying out, chased off into the shadows by its more modern equivalent: the knuckle-knocking fist pump. However, because there are some occasions where an old-fashioned stout shake will suffice, you'd do well to master the basics. And despite what you might think, there's more to it than just clamping onto the other bloke's hand and holding on. Admittedly, not much more to it than that, but we wouldn't want you to make the wrong first impression and for him to think you're an oddball from the off, so follow the advice closely.

Shake a stranger's hand too firmly and he'll think you're trying to outmuscle him in a test of manhood that may later lead on to a bout of naked wrestling on the hearth. Shake too limply and he'll quite rightly dismiss you as a spineless cretin who's not to be trusted. The art is to find a happy balance, and the unwritten rules are simple ...

## The perfect handshake

Make eye contact, smile, or say 'hello', and extend your right hand, held at a slight downward angle.

Your grip should be firm but never fierce - this is not a test of brute force so never squeeze his hand.

Shake using only your lower arm, and never bring your shoulder into play - that's when it becomes more physical;

